



MMGY Global - UK COVID Protocols

As a Company, we are currently still not mandating vaccinations in the UK, but we are requesting all employees to voluntarily disclose their vaccination status to HR. Employees should provide their vaccine status by completing the COVID Vax Disclosure Form, which can be obtained from HR. This will enable the Company to comply with location-specific legal requirements; allow HR to appropriately respond to client requests; also allow us to better enforce any internal protocols.

We also encourage employees to provide information on any vaccine booster they have received.

Any employee who has not shared their status with HR will be considered as unvaccinated.

Office Protocols

In line with Government guidance, at the beginning of the year, we removed all restrictions and don't require employees to wear masks unless they are aware of an exposure or are returning from a period of quarantine or illness related to COVID. Employees are free to make personal choices to continue wearing masks in the office if it makes them feel safer.

COVID Exposure

Employees are no longer required to notify HR of any known COVID exposure.

Employees with a known COVID exposure must follow control measures (wear mask and practice social distancing) for 5 days when in the office.

Positive COVID status

If you test positive or start to experience symptoms of COVID19, please inform HR and your line manager.

- WFH/quarantine for 5 days after the day you took the test (including weekends); return on 6th day if no symptoms;
- Upon return to the office, follow control measures (wear mask and practice social distancing) for another 5 days;
- If symptoms occur, then you should continue to WFH/quarantine for the full 10 days (including weekends).

Business Travel

The Company only supports Business Travel for those employees who are double vaccinated.

If you are planning a business trip, please make sure you are aware of the entry procedures for the country you are visiting, and the return requirements for re-entry to the UK.

Business travel COVID-related insurance

The Company Travel Insurance (Zurich) provides medical coverage for UK employees as they are traveling, and provides non-medical coverage (such as quarantine expenses, changing or rescheduling flights, etc.). For more details, please consult the insurance policy